

e-Data: Finance Lite Portal

e-Data Finance Lite is a portal with a list of most commonly used reports by departmental administrators and investigators. Each user that has access to e-Data, has access to e-Data: Finance Lite. If you would like to request access to e-Data/e-Data Lite for new users, please fill out the Administrative Systems Request form here: www.it.iastate.edu/forms.

Navigate to e-Data: Finance Lite

Use the following steps to navigate to e-Data Lite.

1. Log into **AccessPlus** as you normally would do to go to e-Data.
2. Click the **uBusiness** tab.
3. Click on the new menu item called '**e-Data: Lite**' under the **Data Warehouse** group.
4. Click on the **Continue** button
5. You are there!

Data Warehouse

e-Data

e-Data: Lite

e-Data: Finance Lite Features

e-Data Lite was created with the following enhancements:

- **Most frequently used list of reports:** This report list is shortened for ease of use. If you do not see a report you need here, please navigate to the complete e-Data portals via the uBusiness tab in AccessPlus.
- **Directly enter account numbers:** Reports are created with the account and sub-account level, therefore users can directly type in the number on the page.
- **Simplified filters:** There are 7 filters available in e-Data Lite. The report list indicates which filters are available for each report.
- **Scrollable reports:** When the report will not fit on a single page, the data is displayed on the screen through a scrollable data table to eliminate the page up/down feature in e-Data Financial.
- **Minimal training anticipated:** This portal was built with simplified navigation and ease of use in mind. The report displays were built based on user feedback and creating 'just-in-time' reporting.
- **Excel downloads:** Excel downloads are available on report #1,3,5,7 and 9.
- **PI/CoI summary:** Report 13 shows accounts for an individual, regardless of PI/CoI role.

IBM Cognos Viewer - e-Data: Finance Lite		
IOWA STATE UNIVERSITY e-Data: Finance Lite		
Rpt#	Report Name	Filters
<input type="radio"/>	1. Account Fiscal Year Summary.....	(1,3,5)
<input type="radio"/>	2. Account Fiscal Year Object Summary.....	(1,3,4,5)
<input type="radio"/>	3. Account Transaction Detail.....	(1,3,4)
<input type="radio"/>	4. Account Encumbrance Detail.....	(1,3,4)
<input type="radio"/>	5. Account: All Sub-Accts Summary.....	(1,3,4)
<input type="radio"/>	6. Account: All Sub-Accts Object Summary....	(1,3,4)
<input type="radio"/>	7. Sub-Acct Fiscal Year Summary.....	(1,2,3,5)
<input type="radio"/>	8. Sub-Acct Fiscal Object Summary.....	(1,2,3,4,5)
<input type="radio"/>	9. Sub-Acct Transaction Detail.....	(1,2,3,4)
<input type="radio"/>	10. Sub-Acct Encumbrance Detail.....	(1,2,3,4)
<input type="radio"/>	11. Sub-Acct Miscodes.....	(1,3,4)
<input type="radio"/>	12. Account Manager Summary.....	(3,4,6)
<input type="radio"/>	13. Investigator Summary(SP only).....	(3,4,7)
<input type="radio"/>	14. SPA Financial (Budget vs. Actual).....	(1,3,4)
<input type="radio"/>	15. SPA Fiscal Year Monthly Expense Summary..	(1,3)
<input type="radio"/>	16. SPA Incept-to-Date Expense Summary.....	(1,3)
<input type="radio"/>	17. SPA Sub-Acct Summary.....	(1,3,4)