

## Custom Reports – Do you need one?

---

e-Data User Group

Mike Ulm, Alicia Duncan, Neena Bentley

10/21/2015

### Contents

<b>Vice President for Extension .....</b>	<b>2</b>
Extension Charts Report .....	2
Extension Programs Balance Detail.....	3
<b>Facilities Planning &amp; Management .....</b>	<b>4</b>
Budget Reports.....	4
Budget Reports by Sub Account .....	4
<b>e-Data Custom University Wide Reports .....</b>	<b>5</b>
Account Manager – PI Faculty Report .....	5
Reconciliation Report .....	5
<b>What’s New? .....</b>	<b>6</b>
Multi Year Reports in the Financial Portal .....	6
Transaction Detail Search .....	7

e-Data Custom Departmental Reports

Vice President for Extension

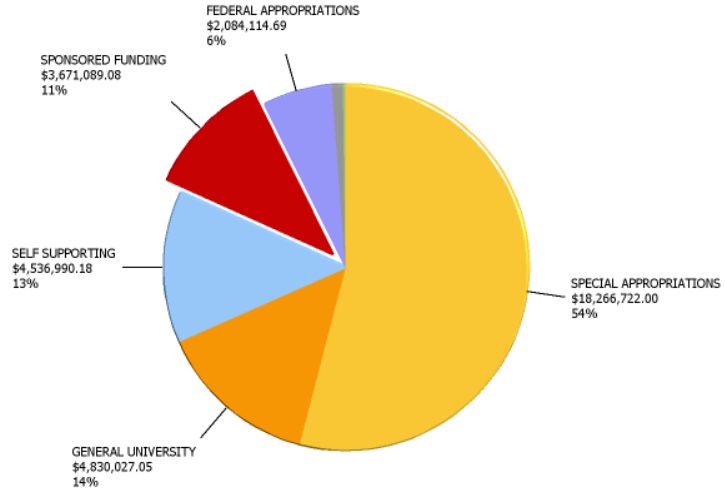
Extension Charts Report

**IOWA STATE UNIVERSITY** Extension Charts  
Thru Oct of Fiscal Year 2016

Fiscal Year: 2016 | Month: Oct | Chart Type: Revenue | Program Name: All Programs | Run | Export | Print

Fund Group	Revenue
SPECIAL APPROPRIATIONS	18,266,722.00
GENERAL UNIVERSITY	4,830,027.05
SELF SUPPORTING	4,536,990.18
SPONSORED FUNDING	3,671,089.08
FEDERAL APPROPRIATIONS	2,084,114.69
AGENCY FUNDS	342,552.33
ISU FOUNDATION GIFTS	63,696.91
<b>Total</b>	<b>33,795,192.24</b>

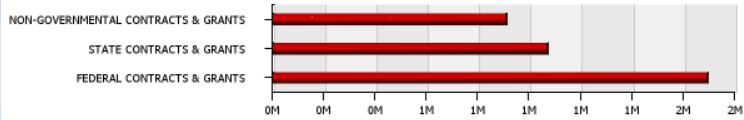
Revenue for All Programs



Object Consolidation	Expenses
PERSONNEL	9,804,754.64
SUPPLIES & SERVICES	4,980,193.30
RMM DISTRIBUTIONS	2,686,998.00
GENERAL TRANSFERS OUT	320,567.23
CAPITAL AND COLLECTIONS	19,074.41
<b>Total</b>	<b>17,811,587.58</b>

Net Gain/Loss: 15,983,604.66

SPONSORED FUNDING Revenue by Revenue Group	Revenue
FEDERAL CONTRACTS & GRANTS	1,692,176.84
STATE CONTRACTS & GRANTS	1,070,071.84
NON-GOVERNMENTAL CONTRACTS & GRANTS	908,840.40
<b>Total</b>	<b>3,671,089.08</b>



## Extension Programs Balance Detail

**IOWA STATE UNIVERSITY** Extension Programs Balance Detail  
Thru Fiscal Period Oct 2015

Fiscal Year: 2016 | Month: Oct | Program Name: All Programs | Account Type: All Types | [Run](#) | [Excel](#) | [PDF](#)

COOP Extension Accounts For Oct of FY2016			Cash Balance		Encumbrance	Free Balance
Program Name	Accounts	Account Name	CES-STATE APPROPRIATION	CES-FED APPROPRIATION		
ADMINISTRATION	3003	SENIOR DIRECTOR	159,990.01		91,597.88	68,392.13
	3091	VPEO OPERATIONS	167,966.17		158,816.97	9,149.20
		<b>ADMINISTRATION</b>	<b>327,956.18</b>		<b>250,414.85</b>	<b>77,541.33</b>
AGRICULTURE AND NATURAL RESOURCES	3004	COLLEGE OF AG AND LIFE SCIENCE	169,134.37		195,321.69	(26,187.32)
	3006	EXTENSION TO AG ADMIN	421,618.55		319,203.93	102,414.62
	3009	AGR ECONOMICS	154,565.79		150,079.08	4,486.71
	3010	ISUEO ANR COMMUNICATIONS	75,661.61		79,391.97	(3,730.36)
	3013	AGR ENGINEERING	130,001.26		120,780.46	9,220.80
	3014	BIGMAP	7,845.70		7,845.75	(0.05)
	3015	AGRONOMY	150,510.77		128,510.82	21,999.95
	3018	AG COLLEGE SALARY RESERVE	234,041.14		62,657.19	171,383.95
	3019	AG SPECIAL INITIATIVES	190,741.07		171,327.60	19,413.47
	3021	ANIMAL SCIENCE	175,829.79		172,289.79	3,540.00
	3022	FARM SAFETY-SCHWAB	17,534.47		13,568.88	3,965.59
	3023	LOCAL FOODS	103,983.17		49,053.26	54,929.91
	3025	PORK INDUSTRY CENTER 97	70,016.77		16,997.22	53,019.55
	3026	IOWA BEEF CENTER, 97	42,211.13		15,270.28	26,940.85
	3032	FIELD SPEC-AGRICULTURE	379,680.81	1,390,809.67	1,644,327.22	126,163.26
	3036	FSHN	6,619.50		6,619.50	0.00
	3038	NATL RESOURCE ECOL MGMT	57,041.30		51,801.30	5,240.00
	3041	ENTOMOLOGY	50,467.99		51,089.69	(621.70)
	3050	ADMINISTRATION, EXT 21	16,971.52		0.00	16,971.52
	3051	IOWA BEEF CENTER, EXT 21	80,784.02		76,058.82	4,725.20
	3052	GRAIN QUALITY, EXT 21	102,700.67		68,158.47	34,542.20
	3054	PORK CENTER, EXT 21	37,002.92		33,301.19	3,701.73
	3056	IOWA DAIRY, EXT 21	45,994.94		43,934.94	2,060.00
	3057	HORTICULTURE	182,995.57		175,717.57	7,278.00
	3062	NE IOWA DAIRY INIT,EXT 21	50,000.00		50,000.00	0.00
	3065	PLANT PATHOLOGY MICROBIOLOGY	35,661.22		18,900.72	16,760.50

# Facilities Planning & Management

## Budget Reports

IOWA STATE UNIVERSITY **FP&M Budget Summary**  
For 2020045 Thru Fiscal Period Oct 2015  
33.33% of FY16

Fiscal Year: 2016 | Month: Oct | Account: 2020045 - FLIGHT SERVICE | Run | [Green] | [Red]

Account	Account Name	Rev/Expense	Sub Account	Sub Account Name	Active	Budget	Total Amount	Amount Remaining	% Spent	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Actuals	Apr Actuals	May Actuals	Jun Actuals				
2020045	FLIGHT SERVICE	REVENUE	100000	AR	Y	1,500.00	0.00	1,500.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
			200000	INTRAKRIPAL	Y	328,850.00	94,554.81	234,295.19	26.75%	0.00	51,967.37	9,100.12	33,407.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
			500000	HANGAR INCOME	Y	8,400.00	2,100.00	6,300.00	25.00%	0.00	700.00	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			600000	PARTNER CONTRIBUTION	Y	254,560.00	168,007.50	86,472.50	66.03%	128,136.00	29,951.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			<b>REVENUE - Total</b>						593,310.00	264,742.31	328,567.69	46.62%	128,136.00	92,618.87	10,500.12	33,407.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		EXPENSE	801100	P PAYROLL	Y	180,000.00	71,002.61	118,997.39	37.37%	15,430.78	27,537.49	28,034.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			001300	H PAYROLL	Y	12,000.00	7,686.32	4,313.68	64.05%	0.00	3,414.65	4,271.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			003200	FUEL	Y	130,000.00	49,305.22	80,694.78	37.93%	10,526.70	7,622.09	20,745.66	2,418.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			003500	INSURANCE	Y	40,000.00	0.00	40,000.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			003700	LICENSE & PERMITS	Y	0.00	199.00	(199.00)		0.00	0.00	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			003800	TRAVEL	Y	15,000.00	3,507.68	11,492.32	23.38%	1,362.03	1,019.19	1,025.95	100.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			003900	KING AIR CONCESSIONS	Y	600.00	47.66	552.34	7.94%	0.00	0.00	0.00	47.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			004000	SHOP SUPPLIES	Y	2,500.00	665.29	1,834.71	26.61%	150.99	0.00	16.09	498.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			004300	HANGAR	Y	35,000.00	24,956.60	10,043.40	71.30%	5,126.89	14,904.51	1,656.77	3,368.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			005000	OFFICE SUPPLIES	Y	500.00	472.51	27.49	94.50%	152.80	52.95	6.09	260.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			005100	PHONE	Y	5,500.00	1,846.04	3,653.96	33.58%	377.86	405.47	485.53	216.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			005200	COMPUTER EXPENSE	Y	2,600.00	2,676.00	(76.00)	102.92%	2,676.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Oct 20, 2015

1

3:22:31 PM

Top | Page up | Page down | Bottom

## Budget Reports by Sub Account

IOWA STATE UNIVERSITY **FP&M Budget Summary by Sub Account**  
33.33% of FY16

Fiscal Year: 2016 | Month: Oct | Sub Account Category: All Categories | Run | [Green] | [Red]

Sub Acct Category	Led 4 of Sub Acct	Rev/Exp	Sub Account	Account	Account Name	Budget	Total Amount	Amount Remaining	% Spent	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Actuals	Apr Actuals	May Actuals	Jun Actuals					
ACCOUNT NAME	0000	REVENUE	000000	2021110	FFM NONLABOR TRANSFER	0.00	662,370.55	(662,370.55)		46,952.24	210,641.20	197,957.67	157,825.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
				2021112	FFM SERVICE PURCHASES	0.00	797,866.79	(797,866.79)		119,856.60	277,305.49	193,966.27	116,682.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
				2021128	ADA PROJECT	0.00	35,000.00	(35,000.00)		35,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				2021133	CAMPUS SERVICES	0.00	(8,249.08)	8,249.08		0.00	(8,249.08)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				2021174	PIRE SERVICE BUILDING	0.00	14,408.76	(14,408.76)		2,401.46	4,802.92	4,802.92	2,401.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				2401154	UTILITY INFRASTRUCTURE	0.00	52,250.00	(52,250.00)		0.00	52,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				7011110	FFM ADMINISTRATION	580,534.00	580,534.00	0.00	100.00%	580,534.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011124	SPACE HOPT SCHEDULING	37,722.00	37,722.00	0.00	100.00%	37,722.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011133	FFM FACILITIES MANAGEMENT	56,895.00	56,895.00	0.00	100.00%	56,895.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011140	BUILDING SECURITY-LOCKS-CC	232,243.00	232,243.00	0.00	100.00%	232,243.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011141	FACILITIES-CAMPUS SERVICE	2,802,787.00	2,802,787.00	0.00	100.00%	2,802,787.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011142	BLDG MECHANICAL/ELECTRICAL	3,934,296.00	3,934,296.00	0.00	100.00%	3,934,296.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011143	BUILDING STRUCTURAL	716,933.00	716,933.00	0.00	100.00%	716,933.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011144	JAFSA-FREONARCS	183,807.00	183,807.00	0.00	100.00%	183,807.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011146	METSYS	383,368.00	383,368.00	0.00	100.00%	383,368.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011147	OUTDOOR SERVICES	8,247,338.00	8,247,338.00	0.00	100.00%	8,247,338.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011149	FACILITIES-COMMISSIONING	300,000.00	300,000.00	0.00	100.00%	300,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
				7011151	PURCHASED UTILITIES	26,387.00	26,387.00	0.00	100.00%	26,387.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				2020045	FLIGHT SERVICE	1,500.00	0.00	1,500.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				2021114	SMALL PROJECTS	249,616.00	126,395.00	123,220.92	50.64%	21,335.00	41,225.03	40,120.05	23,715.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2021121	DESIGN SERVICES	1,494,323.00	329,036.72	1,165,286.28	22.02%	40,555.70	109,327.90	110,824.72	60,328.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
2021122	PROJ CONGT PNT SERV	3,401,886.00	941,896.36	2,459,989.64	27.69%	0.00	453,270.63	231,694.66	257,919.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				

Oct 20, 2015

1

3:28:38 PM

Top | Page up | Page down | Bottom

## e-Data Custom University Wide Reports

### Account Manager – PI Faculty Report

The Account Manager report has four reports, Account Listing, Transaction Detail, Encumbrance Detail and SPA Financial for a given account manager or fiscal officer.

#### IOWA STATE UNIVERSITY Account Manager - PI Faculty Report

Account Manager: GORDON MARK STEPHEN

Account Listing  
 Transaction Detail  
 Encumbrance Detail  
 SPA Financial

Fiscal Year: 2016    Month: Oct    Account: All Accounts

Fiscal Year: 2016  
 Month: Oct  
 Account: All Accounts

All Accounts Except Contracts & Grant Accounts - For Foundation accounts balances only reflect expenses.

Account	Account Name	Balance Forward	Receipts YTD	Transfer In YTD	Expenditures YTD	Transfer Out YTD	Cash Balance	Encumbrance	Free Balance
4906117	CHEM-GORDON	63,416.51	0.00	8,441.36	12,726.59	0.00	59,131.28	9,276.42	49,854.86

Contracts & Grant Accounts Only - Balances include Direct and Indirect. Direct Balance After Encumbrances is the Balance reduced by applicable ICR charges.

Account	Account Name	Start Date	End Date	% Funds Spent	% Time Spent	Budget	Expenses	Unspent Balance	Encumbrance	Balance	Direct Balance After Encumbrances
4002186	T 53263ND6/ACS PRF-CHEM-GORDON	09/01/2013	08/31/2015	101.3%	106.9%	100,000.00	101,307.93	(1,307.93)	0.00	(1,307.93)	(1,307.93)
4042173	ERC/AFOSR-CHEM-GORDON	07/01/2015	09/30/2015	37.3%	122.0%	250,000.00	93,309.78	156,690.22	117,301.64	39,388.58	1,259.05
4042183	VERACHEM/NIH-CHEM-GORDON	05/01/2015	03/31/2016	0.0%	51.3%	95,511.00	0.00	95,511.00	44,328.86	51,182.14	19,345.14
4202105	OCT1047772-CHEM-GORDON	10/01/2010	09/30/2015	100.0%	101.1%	45,114.00	45,114.00	0.00	0.00	0.00	0.00
4202149	OCT1047772-CHEM-GORDON	10/01/2010	09/30/2015	99.2%	101.1%	1,771,280.00	1,757,485.12	13,794.88	13,442.86	352.02	179.47
4206196	1450217-CHEM-GORDON	08/01/2015	07/31/2019	1.0%	5.5%	1,200,000.00	12,045.68	1,187,954.32	24,611.50	1,163,342.82	767,358.05
4212103	Q FA95501210476-CHEM-GORDON	09/30/2012	11/30/2015	78.6%	96.5%	3,095,019.00	2,433,499.39	661,519.61	460,175.54	201,344.07	107,780.21
4212106	FA95501410306-CHEM-GORDON	09/01/2014	08/31/2017	29.9%	37.8%	790,486.00	236,047.82	554,438.18	378,256.74	176,181.44	106,759.12

### Reconciliation Report

This report shows transaction details for each account (accounts are on separate tabs). An Excel macro has been provided to name the tabs. Accounts can be reconciled with notes on the spreadsheet. The spreadsheet must be kept by the department since the notes cannot be written back to the database.

#### IOWA STATE UNIVERSITY Reconciliation Report

Fiscal Year: 2016    Org Unit: COLLEGE OF BUSINESS    Fiscal Officer: All Officers  
 Month: Sep    Org Dept: ACCOUNTING    Fund Group: AUXILIARY  
    [Macro Instructions](#)

Please Make a Selection

Account	Tran Date	Fiscal Accounting Period	Description	Doc Type	Doc Number	GL Object Type	Object Code	Objc
2900827	9/30/2015	03	TRANSFER OF SOTL FUNDS - RAO/LAMBOY-RUIZ	TF	742071	TI	0A07	T IN: CROSS-F

## What's New?

### Multi Year Reports in the Financial Portal

The Multi Year Reports show summarized and detailed reports across multiple years (FY14-current Fiscal Year) for Org Unit, Org Department, Fund Group, Sub Fund Group and Resource Unit. Detailed information can be viewed down at the sub account and object code level.



**IOWA STATE UNIVERSITY Multi Year Reports**  
Financial Summary

Financial Summary  
 Cash Balance  
 Object Summary  
 PI

Period:

Sub Fund Group:   
 Fund Group:   
 Org Unit:   
 Resource Unit:

Org Unit: All Org Units      Fund Group: All Fund Groups  
 Org Dept: ACCOUNTING      Sub Fund Group: All Sub Fund Groups  
 RU: All Resource Units

Show Sub Account Detail:

Account	Account Name	FY2016 thru Oct				FY2015 thru Jun				FY2014 thru Jun			
		Receipts	Transfers In	Expenditures	Transfers Out	Receipts	Transfers In	Expenditures	Transfers Out	Receipts	Transfers In	Expenditures	Transfers Out
2060890	VENDING-ACCOUNTING	0.00	0.00	0.00	0.00	155.62	0.00	53.50	0.00	154.29	0.00	0.00	0.00
2900808	HIRA-PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(89.82)	0.00
2900827	CELT GRANT - ACCOUNTING	0.00	925.00	0.00	0.00								
3006802	WEBFILINGS-ACCTG-JANVRIN					0.00	0.00	0.00	0.00	0.00	0.00	929.24	0.00
3006803	ACCA-ACCTG-PERKINS	0.00	0.00	14,166.16	0.00	13,500.00	0.00	10,521.03	0.00				
4970924	2702577-BANDLE FACULTY FELLO	551.68	0.00	551.68	0.00	0.00	0.00	0.00	0.00	9,393.77	0.00	9,393.77	0.00
4970925	2703256-WILLIAM L VARNER PROFE	4,756.53	0.00	4,756.53	0.00	19,001.74	0.00	19,001.74	0.00	19,029.02	0.00	19,029.02	0.00
4970840	2700578-ACCTG SCHLRSP FUND					16,535.32	0.00	16,535.32	0.00	20,174.34	0.00	20,174.34	0.00
4970842	2703967-BKD EXCELLENCE FUND	1,911.80	0.00	1,911.80	0.00								
4970952	2703770-JEFFREY FACULTY DEVELOPMNT	12,266.49	0.00	12,266.49	0.00	2,037.32	0.00	2,037.32	0.00				
4976802	1315412-BUS ADM ACCTG	5,816.50	0.00	5,912.17	0.00	15,489.99	0.00	15,489.99	0.00	28,874.85	0.00	28,868.86	0.00
4976823	1329622-DELOITTETOUCHE	3,093.69	0.00	3,093.69	0.00	4,349.76	0.00	4,349.76	0.00	984.02	0.00	984.02	0.00
4976825	1320262-PEAT, HARWICK, MI	750.00	0.00	750.00	0.00	1,254.58	0.00	1,254.58	0.00	991.75	0.00	991.75	0.00
4976826	1319322-UN PAC/HANDY	2,815.03	0.00	2,815.03	0.00	11,211.49	0.00	11,211.49	0.00	11,289.89	0.00	11,289.89	0.00
4976828	1300017-IA ENKRS PRFSHR	2,330.43	0.00	2,330.43	0.00	10,001.61	0.00	10,001.61	0.00	10,022.65	0.00	10,022.65	0.00
4978829	1300014-FIRSTAR ENDDW	0.00	0.00	94.50	0.00	4,902.96	0.00	4,902.96	0.00	5,676.03	0.00	5,676.03	0.00

## Transaction Detail Search

The Transaction Detail now has a new search feature. Based on what filter is selected in the Sort By drop down, the Search drop down changes to show all values under that column. When the Transaction Detail report is first opened, the default Sort By filter is Tran Date. You can select one or multiple items from the list to narrow down the results in the transaction detail.

**IOWA STATE UNIVERSITY** Financial Summary Reports  
Transaction Detail

Year: 2015 | Calendar Type: Fiscal | Month: Jun | Account Number: 7011205

Search Trans Description For

- All Values
- AMAZON MKTPLACE PMTS
- BOOKSTORE
- EMERGENCY PAYROLL
- FPM NON-LABOR TRANSFER
- HOUR MANE
- JIMMY JOHN'S # 011 - M
- LABOR FEED - 06/15/2015

Run [OK] [ESC]

Select all Deselect all

---

Account: 7011205  
 Account Name: CONTROLLER'S DEPT  
 Org Unit: 12 - VICE PRESIDENT FOR BUSINESS & FINANCE  
 Org Department: 500 - CONTROLLER'S DEPT

Effective Date: 7/1/00  
 Org Name: 120 - RU-VP FOR BUSINESS & FINANCE ASC  
 Close Indicator: N

[Account Overview](#)  
[Label Transaction Detail](#)

Tran Date	Fiscal Period	Description	Doc Type	Doc Number	GL Object Type	Object Code	Object Name	Sub Object Code	Original Document Number (KFS Organization Doc Number)	Org Ref Number (KFS Org Ref ID)	Original Code (KFS Reference Origin Code)	Sub Account	Amount
6/2/2015	12	AMAZON MKTPLACE PMTS	SB	10780536	EX	0449	OFFICE SUPPLIES		**PCARD**	410735	PC		62.61
6/2/2015	12	AMAZON MKTPLACE PMTS	SB	10780536	EX	0449	OFFICE SUPPLIES		**PCARD**	410736	PC		99.00
6/2/2015	12	AMAZON MKTPLACE PMTS	SB	10780536	EX	0449	OFFICE SUPPLIES		**PCARD**	410737	PC		109.14
6/2/2015	12	AMAZON MKTPLACE PMTS	SB	10780536	EX	0449	OFFICE SUPPLIES		**PCARD**	411429	PC		79.20
6/2/2015	12	AMAZON MKTPLACE PMTS	SB	10780536	EX	0449	OFFICE SUPPLIES		**PCARD**	411430	PC		21.96
6/5/2015	12	BOOKSTORE	SB	10780667	EX	0449	OFFICE SUPPLIES		BOOKSTR00	600113	B5		127.93
6/1/2015	12	EMERGENCY PAYROLL	SB	654184	IN	0079	MISC INTRAMURAL INCOME				01		300.00